



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR
Name of the head of the Institution	Dr KDL Job Paul
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08513280264
Mobile no.	9490551874
Registered Email	ndkgdc.jkc@gmail.com
Alternate Email	jwalamurali@gmail.com
Address	Midthur Road, Nandikotkur
City/Town	Nandikotkur
State/UT	Andhra Pradesh
Pincode	518401

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sri J Muralidhar
Phone no/Alternate Phone no.	919440360745
Mobile no.	6302137658
Registered Email	gdcndkiqac@gmail.com
Alternate Email	ndkgdc.jkc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcndk.ac.in/wp-content/uploads/2022/05/2015-16-AQAR.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdcndk.ac.in/wp-content/uploads/2022/03/UG-Academic-Calendar-2016-17-scaled.jpg

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.86	2008	28-Mar-2008	28-Mar-2013
2	B	2.40	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	01-Jul-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme	19-Jun-2016	67

conducted to first year degree students	1	
Creating Social awareness through NSS and Science departments	01-Dec-2016 1	100
Career Awareness Program	23-Sep-2016 1	63
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	RUSA	Central Government	2016 0	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation programme conducted to first year students

Encouraged the students to participate in blood donation camps and swachh bharath and sound pollution awareness programmes

Encouraged all staff to arrange guest lectures, seminars and field trips

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Motivating the Faculty to participate in Workshops/Orientation Courses/Refresher Course	Most of the Faculty attended Workshops/Orientation Courses/Refresher Course
Plan to conduct orientation programme to first year students	Conducted, benefited sixty seven students
Class Room Discussions	Interactive teaching learning process
Monthly syllabus review	Syllabus completion in stipulated time
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

10-Mar-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institution has systematic way of management. It executes the administration through various committees and non statutory bodies. The commissioner of Collegiate Education (CCE) communicate the decisions, policies to be implemented through emails, circulars etc and the is same is communicated to the staff members through the staff council meetings, announcements, circulars etc. The implementation work is monitored by the regular feed back through meetings. Thus the institution has two levels of informative system .In first level the CCE communicates information through Joint Director, Regional Joint Director and Principal. In the second level the Principal communicates the decisions and policies formed by the top officials to the staff through

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution is affiliated to Rayalseema University, Kurnool. Curriculum is designed by the respective Board of studies of Rayalseema University. The Board of studies has adequate representation of senior most faculty members from our college. We strictly follow the curriculum framed by the University. The revision and up-gradation of the syllabi is done at the University level. The syllabi thus framed by the board of studies focuses on the recent trends in all disciplines to cater to the needs of the Student fraternity. Our college has an effective mechanism of documented curriculum delivery. At the commencement of each academic year, HODs Meetings are held frequently to device the action plan for the effective implementation of curriculum. Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings. Academic Calendar is prepared as per the outcomes of HODs meeting, academic schedule and the requirements at the department level as per the action plans formed. Each faculty member prepares a plan in every semester for the effective implementation of the curriculum. Based on the feedback and year-long practical experience, difficulties faced by the students are intimated to the respective Board of studies and to the Academic Council of Rayalseema University. A one day orientation is given to the new students by the principal followed by the respective Head of the Department. The mentor system enables us to deal with all aspects of the students' life inside our campus. Effective curriculum delivery and transaction are carried out using information and communication technology. Teaching aids are used. Latest books on all subjects are periodically purchased.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	27/07/2015
BCom	GENERAL	27/07/2015
BCom	COMPUTER APPLICATION	27/07/2015

BSc	BZC	27/07/2015
BSc	MPC	27/07/2015
BSc	MPCs	27/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
HUMAN VALUES PROFESSIONAL ETHICS	27/06/2016	67
ICT-1	27/06/2016	67
CSS-1	27/06/2016	67
ENVIRONMENTAL SCIENCE	27/06/2016	67
ICT-2	27/06/2016	67
CSS-2	27/06/2016	67
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our institution monitors the quality of its teaching learning policy through feedback obtained from the students. Parent University has the power to design and develop the curriculum. Hence, the scope of an affiliated institution is limited in matters relating to design and development of curriculum. Faculty members representing our institution offer their rich experience in the deliberations held at the university at the time of design of the curriculum. They also contribute to the formulation and implementation of the curriculum in the subsequent workshops, seminars arranged for the above purpose by the university. From the feedback obtained from the stakeholders, shortcomings, if any, in the curriculum are rectified through representation by our faculty members in the respective Board of studies and Academic council. Further, at

the end of each semester, feedback from stake holders is obtained. A discussion on the feedback is held to elicit information from the faculty members on the contents of the feedback. The outcome of the discussion is conveyed to the university.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MPC	40	7	5
BSc	MPCS	40	3	2
BA	HEP	60	35	16
BCom	GENERAL	60	45	33
BCom	COMPUTER APPLICATIONS	40	0	0
BSc	BZC	40	30	11
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	186	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	14	2	1	0	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has an effective student mentoring system that helps in bridging the gap between the students and teaching community. Each class in all disciplines has a mentor. For each mentor 8 to 10 mentees are allotted. The mentors continuously monitor the academic progress of the students and also help them to resolve their personal grievances, if any. The mentors also act as personal counsellors to their wards by strengthening them psychologically. The mentoring system helps in making the students as good citizens and great leaders of tomorrow.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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186	20	1:9
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	19	7	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	10	SEMESTER	09/04/2017	30/05/2017
BCom	32	SEMESTER	09/04/2017	30/05/2017
BSc	38	SEMESTER	09/04/2017	30/05/2017
BSc	60	SEMESTER	09/04/2017	30/05/2017
BSc	62	SEMESTER	09/04/2017	30/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students' progress is evaluated throughout the semester through continuous internal assessment tests, assignments, seminars, group discussions and project works. The evaluation strategies help in assessing the creative and critical ability of the students. Transparency is maintained in evaluating the internal test answer scripts and assignments. The evaluation methods adopted help in identifying the slow learners which further helps in providing special attention to them. Advanced learners are identified and provided with opportunities so as to make them exposed to new frontiers of knowledge. The students are also encouraged to present and publish research papers for providing them a research insight. As an affiliated college, the performance of the students in the end semester examination is assessed through a central valuation conducted by the parent university. If the students are not satisfied with their semester results, they are encouraged to apply for revaluation in the university

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an academic calendar for the institution every year following the academic calendar of the parent university with the help of IQAC for the smooth functioning of the college. The calendar contains details

regarding the working days for each semester and the dates for internal assessment examinations. The dates for the semester examination are decided by the Rayalseema University and so the academic calendar has only a tentative schedule regarding end semester examinations. However, it has details regarding the attendance requirements to appear for the university examinations. In addition, it has details regarding the courses offered, fee structure, various scholarships available for students and endowment prizes provided by the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcndk.ac.in/wp-content/uploads/2022/05/2016-17-COS.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10	BA	HEP	12	5	42
32	BCom	GENERAL	16	5	31
58	BSc	BZC	2	2	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcndk.ac.in/wp-content/uploads/2022/05/student-satisfactory-survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	2	6
National	ENGLISH	2	3
International	PHYSICAL EDUCATION	1	4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
HISTORY	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	1	20	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS	2	128
National Voters Day	NSS	2	132
NSS DAY	NSS	2	146
Awareness program on blood donation	NSS	2	132
Orientation Programme on NSS	NSS	2	143
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	NSS	AIDS DAY	2	114
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
123800	70851
10000000	6500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Partially	0	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7277	350000	84	33000	7361	383000
Reference Books	1450	65000	0	0	1450	65000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	1	1	0	0	3	0	2	0
Added	0	0	0	0	0	0	0	0	0
Total	54	1	1	0	0	3	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
123800	70851	6500000	6500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2. The physical, academic and support activities like class rooms, laboratories, library, computer lab, Gym center extra are made available for the students admitted in the college. Class rooms: They are totally 9 number of class rooms in our college. These class rooms provide platform to the students – teachers and teachers-educators to maintain effective communication. **Laboratories:** They are totally 06 number of well equipped laboratories in our college. These labs are maintained by lab in-charges and supervised by principal of the college. They lab in-charges monitor effective utilization of the concerned labs and Science labs are opened for the students for use. **Library:** College library makes a systematic effort in building up the collection by identifying, evaluating, selecting, processing and making the resources available to its users. **Gym Centre:** College has a well equipped gym center and made available for all the students in the college. The cleaning and maintenance of class rooms ,labs, library, gym center are done with the efforts of regular staff of the college.

<http://gdcndk.ac.in/wp-content/uploads/2022/05/2016-17-4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	State Government scholarships such as Social welfare, ST welfare, BC welfare, EBC welfare and Minority schemes	117	162598
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication and Soft skills	18/08/2016	43	Department of English
ICT/ Computing Skills	18/08/2016	43	Jawahar Knowledge Centre
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Awareness Programme	0	59	0	4
2016	Career Counselling Programme	0	55	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Subhagruha Projects Pvt. Ltd.,	93	4	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Sc(BZC)	Science	RAYALASEEMA UNIVERSITY, KURNOOL	M.Sc., (Zoology)
2017	1	B.A.(HEP)	Arts	YOGI VEMANA UNIVERWSITY, KADAPA	M.A. (Economics)
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In Government Degree College, Nandikotkur, students are given adequate representation in all the academic, administrative, cultural and sports committees. The student nominees find place in IQAC, Commerce Association, Science Association, Games and Sports Committee, Library Committee, College day committee, NSS Advisory Committee, Special Fee Committee, Disciplinary Committee, Remedial Coaching Committee, Career Guidance and Placement Cell, Grievance Redressal Cell, Anti Ragging Committee, Women Empowerment Cell etc., Students actively participate in all the committee meetings and contribute their valuable suggestions which are considered while framing the policies and in decision making. Students are an integral part of feedback mechanism. They

help in obtaining feedback during parent- teacher meetings, seminars, conferences and extension activities on and off campus. The NSS and Youth Red Cross Committees work beyond the college premises and extend service to community in participating environmental related programmes. The student representatives of games and sports committee take active part in planning, organizing and participating in sports competitions at both college and inter-collegiate levels. The Student representatives assist in maintaining discipline in the campus, planning, organizing and execution of co- curricular activities such as student seminars, quizzes and events such as Fresher's Day, Youth Festival, Regional and National Festivals, Literary and Fine Arts Competitions, Field Trips, Awareness Rallies, Competitions on the occasion of Vana Mahotsav, Swachh Bharath programme and observation of important days.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This institution is a government institution under Govt. of AP. So, there is limited scope in decentralization in management practices. Most of the major policy decisions are taken at the level of Higher Education Department of the government that the college has to follow. Still as for as decentralization of responsibilities and participation of management is concerned, there are different committees at the college level to accomplish the routine work, institutional quality assurance and vision based goals of the college. All committees take their decisions on their own that is executed with the approval of the principal. So, this is the practice of participative management. Many decisions of the infrastructural development and novel practices are also taken by the College Planning And Development Committee (CPDC). This committee is comprised of the elected public representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The institute promotes faculty participation in Research and development. Three staff members

	possessing Ph.D. degree, four research papers published. The Institution motivates all the staff members to apply Minor Research and Major Research projects, encouraging the students to present research papers at State, National, International level seminars and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories and computer laboratories to cater to the needs of students .Library has huge number of systematically arranged books for the need of students as well as staff members .Free computer and internet facility is available to staff members to enhance their knowledge.
Curriculum Development	Being an affiliated college , the institution follows the prescribed university syllabus, academic calendar and examination pattern cum schedule. Some of our lecturers nominated by the affiliated university as members of Board of Studies and has well structured mechanism for the effective implementation of curriculum. The mechanism include, subject and paper wise preparation of annual curricular plans for each semester, preparation of teaching plans , teaching dairy and monthly departmental review meetings. The methodology of implementation of curriculum comprise lecture method supplemented by information technology (ICT) methods. Besides , co-curricular activities like Quiz , Debates , Group discussions , Class room seminars organized for better and understanding of the curriculum . Students are made aware of the many new developments of the subjects by arranging Guest lectures, seminars and interaction programs
Teaching and Learning	Chalk and Black board method is followed. Besides traditional method, ICT- PPTS are used for difficult topics. Charts and Models are used whenever needed . Study tours are also conducted .For creative learning experience, students project , Field trips and educational tours are organized. Student seminars, Guest Lectures are also, conducted to encourage the learning process of students. The IQAC strives to

	institutionalize and sustain quality in all activities of the institution, including teaching and learning . The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role this process . The institution making learning process more students centric.
Examination and Evaluation	The Annual Semester End Exams are conducted as per university norms .CBCS semester system introduced for all courses. Internal Assessment, assignments and seminars are conducted for the student evaluation. Remedial classes are conducted for slow learners.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	1. Payment of the salaries and other financial benefits of the staff are through RTGS/NEFT 2. Collection of tuition, University and Examination fees are processed partially through online mode. 3. Scholarships of the students are credited into the college account directly
Examination	Final internal marks and practical marks are uploaded on University portal as and when the window gets activated by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
2017	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nil	Nil	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION COURSES	2	16/11/2016	13/12/2016	28
SOFT SKILLS AND PERSONALITY DEVELOPMENT (R.C) REFRESHER COURSE	1	10/05/2017	30/05/2017	20
STRATEGIES FOR RESEARCH ORIENTED TEACHING (R.C) REFRESHER COURSE	1	05/06/2016	24/05/2017	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	22	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As the college is government institution the employees provided with EHS, GPF, APGLI, GIS, LTC, CPS of the college organize welfare activities in needy and extraordinary circumstances	EHS, GPF, APGLI, CPS, government other welfare schemes provided to non Gazetted officers	Fee reimbursement from social welfare, BC welfare and minority welfare scheme are provided. Endowment scholarship, incentives are awarded to meritorious students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education , Andhra Pradesh	Yes	PRINCIPAL/IQAC
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Encouraging the student to participate in job training programmes / Employment drives conducted the college 2. supporting the students to participating in educational tours /field visit /activities 3. Extending their support I college developmental activities

6.5.3 – Development programmes for support staff (at least three)

• Support staff is allowed to attend the workshops and training programmes in order to improve their technical skills • OD facilities for attending professional training programmes . • Upgraded computers for smooth functioning of Administrative work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback mechanism on curriculum and teachers is initiated 2. Mineral drinking water, 3. Green Practices are initiated.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	JANMA BHOO MI, VOTERS DAY	17/01/2017	17/01/2017	25/01/2017	100
2016	ORIENTATION PROGRAMME NS S, PLANTATION PROGRAMME, YOGA DAY, VANAM MANAM, BLOOD DONATION AWARENESS PROGRAMME, CARE	19/06/2016	19/06/2016	15/12/2016	100

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Womens Parliament	14/02/2017	14/02/2017	10	20
International Women Empowerment	08/03/2016	08/03/2016	20	23
Political Challenges in Women Empowerment	10/02/2017	10/02/2017	20	30
Women status and Decision Making Power	11/02/2017	11/02/2017	24	26
Run For Women Empowerment	12/02/2017	12/02/2017	20	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Various programmes are organized to create awareness on Environmental Consciousness Organised''Plantation Progrmme''29-07-2016 Organised''Vanam Manam'' On 29-07-2016 Organised''N.S.S Day''On 24-09-2016 Organised''Janmabhoomi Programme''On 07-01-2017

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Physical facilities	No	0
Provision for lift	No	0
Braille Software/facilities	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2016	1	1	19/06/2016	1	Orientation program	Service to God is Service to Man	85
2016	1	1	15/12/2016	1	Career Awareness Programme	Awareness on Jobs	63

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teaching Staff	15/06/2016	• The teaching staff should be models of decency in their dress and behavior, culture and academic leadership. • Teachers should be impartial in dealing with any student problem • Teacher should be punctual to the college and enters the classroom at the prescribed time and utilizing full time allocated for teaching • Teachers should go to the classroom thoroughly prepared and maintain all academic records indicating update knowledge and acquaintance within the latest trends in the subject • Teachers should form a disciplined and purposeful team , subordinating their individual interests and caprices to the higher academic purpose and fit into a harmonious organizational framework.
Students	15/06/2016	• Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the college

campus • Student shall abide by the rules and regulations of the college • Student should act in the way that highlights the discipline and esteem of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness program on Blood donation	09/08/2016	09/08/2016	55
Yoga Day	21/06/2016	21/06/2016	90
Voters Day	25/01/2017	25/01/2017	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Tree Plantation inside the campus by NSS students to increase green belt
 ?Placing Dustbins to avoid littering and to keep the campus clean ? Restricted usage of plastic bags in the college campus ? Distribution of saplings for the felicitation of dignitaries. ?Construction of rain water harvesting pits in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mentor-Mentee System: Mentor-Mentee System is adopted to minimize dropouts, improve performance and reduce stress of the students through personal counselling. Each teacher is assigned around 7-8 students for the complete duration of their study. They meet at least once a month to discuss, clarify and share various problems which may be personal or academic, etc. The mentors encourage the students to participate in co-curricular and extracurricular activities and sports. Their academic performance and other activities are all recorded. The mentors also keep in touch with the parents on their attendance, test performance, fee payment, examinations etc on weekly basis. The mentors also counsel the students in need of emotional problems. When the students have any problem in any department either with the staff or with work completion the mentors speak with the respective staff and sort out the problem. Mentors take special care of weak students, who are given advice on how to study, prepare a time table for study and clarify the doubts and also given notes to study. Chief Mentor of department takes the progress of counselling of students by mentors. Students problems are discussed with the departmental heads, other faculties and necessary action taken to solve it.

2. Faculty Improvement Programme (FIP) intends to provide assistance to facilitate up-gradation of knowledge, skill and intends to provide opportunities for induction training to teachers employed in disciplines. A Faculty Improvement Programme (FIP) covers areas such as technical education policy, new concepts, methods and techniques, theory and skills development and up gradation of pedagogy educational technology, motivation, communication skills, management and other relevant issues to keep pace with the changing scenario in Technical Education.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcndk.ac.in/wp-content/uploads/2022/05/2016-17-7.2.1-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In our college most of the female students are from rural background. Our College is very much committed to work as per its Vision and Mission. Majority of the villagers, farmers, parents still follow the older tradition in the midst of changing scenario of Urbanization, Privatization and Globalization. To empower the women folk at a larger scale and uplift every village to the main stream, staff of the college put maximum efforts to convince, motivate and promote for higher education of female wards. Keeping the thought in mind that one educated female can lead the rest of the family towards quality education, every neighboring villagers, farmers, illiterate parents are made very much aware about the scope of higher education, provisions from State and Central government. This has resulted in increase in the strength of students being enrolled from rural belt. The distinctiveness of this college, is our experienced teaching staff are committed and dedicated in facilitating higher education that has driven attention of villagers, illiterates, farmers irrespective of their religious background, which in a way successfully motivated their daughters to continue higher education rather than discontinuing it at an early age and getting them married. Our college and teaching staff mainly focused to empower female students so that they in turn educate and empower their entire family members, which turns out to be strength for our country. One of the most prominent positive atmosphere in the college felt by every student is the parental care by staff of the college. The track record of the academic performance of the students is good.

Provide the weblink of the institution

<http://gdcndk.ac.in/>

8.Future Plans of Actions for Next Academic Year

? Provision of latest configuration of computer systems. ? Purchasing more library books. ? Conduct of campus drives. ? To adapt innovative best practices in teaching, learning and evaluation. ? To organize educational tours by various departments. ? To conduct national level workshops in departments. ? To provide infrastructure /facilities for the promotion of sports and games. ? To conduct Swachh Bharat Programme, Orientation Programme and Blood Donation Programme